



# Beneficiary Designation for Death Benefits Form

The Standard®

Cairn University 403(b) Plan  
#809681

See reverse for instructions and explanation.

**PARTICIPANT Complete this section (and Spouse section, if necessary), and submit to your employer**

Name of Participant

Social Security Number

Date of Birth

I have read the explanation on the back of this form. I understand that if I am married and die before I retire, my Plan Benefits will be paid to my spouse. However, I have the right to waive payment to my spouse as sole beneficiary, provided my spouse consents to the waiver. I can revoke this waiver at any time. This designation replaces any previous designation.

**100% of the benefits will be paid to the Primary Beneficiari(ies). Contingent beneficiaries receive benefits only if all Primary Beneficiaries predecease you.**

I designate as my beneficiary(ies) for benefits from this plan:

*% of proceeds for Primary Beneficiaries must total 100%*

*% of proceeds for Contingent Beneficiaries must total 100%*

Name of Primary Beneficiary (please print)			Social Security Number		
Relationship		Date of Birth	% of Proceeds		
Current Address					
Name of Primary Beneficiary (please print)			Social Security Number		
Relationship		Date of Birth	% of Proceeds		
Current Address					
Name of Primary Beneficiary (please print)			Social Security Number		
Relationship		Date of Birth	% of Proceeds		
Current Address					

Name of Contingent Beneficiary (please print)			Social Security Number		
Relationship		Date of Birth	% of Proceeds		
Current Address					
Name of Contingent Beneficiary (please print)			Social Security Number		
Relationship		Date of Birth	% of Proceeds		
Current Address					
Name of Contingent Beneficiary (please print)			Social Security Number		
Relationship		Date of Birth	% of Proceeds		
Current Address					

I am  married  unmarried

If I am married and have designated someone other than my spouse as my beneficiary, this designation will be effective only if my spouse consents to it by signing in the spouse section below.

X

Participant Signature

Date

**Please complete additional information on the other side**

**SPOUSE**

**SPOUSE Complete this section if the participant designated a non-spouse beneficiary above. Your signature must be witnessed by a Plan Representative or Notary Public.**

I have read the explanation below. I understand that my consent is irrevocable unless my spouse revokes that election.

I consent to the beneficiary designation made by the participant. I understand that if the participant dies prior to retirement, any benefits under the Plan will be paid to the designated beneficiary.

_____	<b>X</b>	_____	_____
Name of Spouse <i>(please print)</i>	Signature of Plan Administrator or Notary Public	Date	
<b>X</b>	_____	_____	_____
Spouse Signature	Date	Title	

**PLAN REPRESENTATIVE Complete this section if there is no Spouse signature**

I, \_\_\_\_\_, state that it has been established to my satisfaction that spousal consent to this election cannot be obtained because there is no spouse, the spouse cannot be located, or other circumstances make obtaining such spousal consent impossible.

<b>X</b>	_____	_____	_____
Plan Representative Signature	Title	Date	

**INSTRUCTIONS**

- Participant must complete the "Participant" Section, and if necessary, have his or her spouse complete the "Spouse" Section.
- The participant should then return the form to the employer who will complete the "Plan Representative" Section, if applicable, and keep the completed form on file for future reference.

**EXPLANATION OF DEATH BENEFIT**

MARRIED PARTICIPANTS

If you die before you retire, your retirement plan provides that any plan benefits to which you are entitled will be paid to your surviving spouse. Your surviving spouse is the spouse to whom you were married throughout the one-year period ending on your date of death.

However, if your spouse consents in writing, you may designate a beneficiary other than your spouse to receive the benefits. Your spouse's consent must be witnessed by the Plan Administrator or the Plan Administrator's representative or by a Notary Public.

You may not change your beneficiary designation without your spouse's written consent.

You may revoke your election at any time. To make a new election, you must again obtain your spouse's written consent.

UNMARRIED PARTICIPANTS

You may designate a beneficiary to receive any benefits to which you are entitled if you die before you retire.

If you marry after completing this form, your beneficiary designation election may no longer be valid and your spouse may be entitled to the benefits described above for married participants.

**IF YOUR MARITAL STATUS CHANGES OR IF YOU HAVE ANY QUESTIONS ABOUT THIS EXPLANATION, PLEASE CONTACT THE PLAN ADMINISTRATOR.**

**Please keep a copy of this form for your records**