



Employee Tuition Assistance FAFSA Waiver

Purpose:

Cairn’s employee tuition assistance, when used to pay costs associated with undergraduate tuition, considers financial aid (including grants and scholarships) which may apply to the employee or his/her eligible spouse or dependents. To evaluate the effect of financial aid on the tuition benefit, it is necessary for a completed FAFSA to be on file with the Office of Financial Aid.

Following an academic year in which an undergraduate student is not eligible for federal or state grant or scholarship amounts, this FAFSA waiver may be submitted to the Office of Financial Aid to request exemption from the FAFSA completion requirement. If the waiver is approved by financial aid, the student will not be required to complete the FAFSA for that year and the tuition benefit will be processed.

Either a FAFSA or waiver must be submitted each academic year for a matriculating undergraduate student to be considered for tuition assistance.

Please list Cairn ID# and name for each student for whom you are requesting exemption from FAFSA completion for the purpose of receiving employee tuition assistance.

<u>Cairn ID# (last six digits)</u>	<u>Student Name</u>
_____	_____
_____	_____
_____	_____
_____	_____

I hereby request exemption from the FAFSA completion requirement and attest that:

- The financial status of my family has not significantly changed since a FAFSA was last completed;
- I will inform financial aid of significant change in my family financial status or number in college;
- I understand that if my financial status does change, I may be required to complete a FAFSA;
- This waiver will remain in effect for up to one academic year.

_____	_____	_____
Employee Name (please print)	Employee Signature	Date

For office use only:

Waiver: Approved or Denied Date Reviewed _____ Initials: _____

Prior FAFSA:	EFC:	# in fam:	# in coll:
Current:			