

Employee Giving

Payroll Deduction Authorization



Please complete the form to set up employee payroll deductions.

First Name: _____ Last Name: _____

I authorize Cairn University to deduct \$ _____ per pay as a gift until further notice.

All gifts will go to The Cairn Fund, unless otherwise noted below.

Comments/Special Instructions:

I understand that this commitment may be changed or canceled at any time on written notice to Cairn University. All gifts are fully deductible for federal income tax purposes to the extent allowed by law.

Signature: _____ Date: _____

Please submit this form to **Human Resources** at human.resources@cairn.edu.