

2017–2018 Verification Worksheet: V1

Dependent Student



Your FAFSA was selected by the U.S. Department of Education for a review process called "Verification." "Verification" is a federal process which must be completed before your financial aid can be finalized.

Dependent Student's Information

Student Last Name	Student First Name	Student M.I.	Student Cairn ID (If unknown use Social Security Number)
Student Street Address (include apt. no.)			Student Date of Birth
City	State	Zip Code	Student Cell Phone Number

Household Size Information:

- List **yourself** (the student) below.

Full Name	Age

- List **your parent(s)** below.

- If your legal parents are married to each other, or not married to each other **and** live together, list both below.
- If your legal parent has married/remarried, list your legal parent and your stepparent below.
- If your legal parents are separated or divorced, list only the parent whose information you provided on the FAFSA.

Full Name	Age	Relationship

- List your **parents' other children** below if (a) your parent(s) will provide more than half of their support between July 1, 2017 and June 30, 2018, or (b) the children could answer "No" to every question in Step Three of the FAFSA that means the child is dependent and is required to include parent information on the FAFSA.
- List **other people only** if they now live with your parent(s) **AND** get more than half of their support from your parent(s), **AND** will continue to get this support between July 1, 2017 and June 30, 2018.
- For those listed below who will be attending college **AND** enrolled in a degree or certificate program at least half-time between July 1, 2017 and June 30, 2018, provided the name and state of the college.

Attach a separate sheet if you need more space for additional household members.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (yes/no)

Tax Return Information:

Both student and parent(s) must provide 2015 Federal tax information to complete verification. This may be provided by submitting a Tax Return Transcript, which can be ordered online at www.irs.gov/individuals/get-transcript. **NOTE:** PLEASE MAKE SURE TO REQUEST THE "IRS TAX RETURN TRANSCRIPT" AND **NOT** THE "IRS TAX ACCOUNT TRANSCRIPT. (In the past the IRS Data Retrieval Tool on the FAFSA could be used to verify tax information; however this tool is currently unavailable.)

Mail form to: Financial Aid Office | 200 Manor Avenue | Langhorne, PA 19047-2990 | Fax: 215-702-4248 | Phone: 215-702-4246

STUDENT:

Check one:

- I used the IRS Data Transfer Tool to complete my FAFSA and did not alter the data (NOTE: This tool has not been available since of March 2017)
- Attached is a copy of my 2015 IRS Tax Return Transcript*
*NOTE: the transcript may be obtained from: www.irs.gov/individuals/get-transcript If you are unable to provide a tax return transcript you may submit a signed copy of your filed 2015 IRS Tax Return (1040, 1040A or 1040EZ).
- I worked but was not required to file a 2015 Federal Tax Return; Attached are copies of my W2 forms.
- I did not work in 2015
- OTHER:** If you submitted amended tax returns, also check this box

If you did NOT file a federal tax return in 2015, please complete the section below:

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

PARENT(s):

Check one:

- The parent used the IRS Data Transfer Tool to complete the FAFSA and did not alter the data (NOTE: This tool has not been available since March 2017)
- Attached is a copy of the parent 2015 IRS Tax Return Transcript*
*NOTE: the transcript may be obtained from: www.irs.gov/individuals/get-transcript If you are unable to provide a tax return transcript you may submit a signed copy of your filed 2015 IRS Tax Return (1040, 1040A or 1040EZ).
- The parent(s) worked but were not required to file a 2015 Federal Tax Return; Attached are copies of their W2 form(s).
- Neither Parent was employed, and neither had income earned from work in 2015.
- OTHER:** If you submitted amended tax returns, also check this box

If the parents did NOT file a federal tax return in 2015, please complete the section below:

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date.

Student Signature

Date

Parent Signature

Date

WARNING: If you purposefully give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.
You should make a copy of this worksheet for your records.