

# Degree Completion Transcript Request Form

## UNIVERSITY ADMISSIONS

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**APPLICANT:** Please provide the information requested below. Send this form\* with the appropriate fee to the Registrar of the school you attended. The Registrar will send your transcript directly to us.

Cairn is a member of Docufide, an electronic transcript delivery service. The high school and/or college you attended may wish to use this service to send us your transcripts electronically. For more information on using this service, please go to [www.docufide.com](http://www.docufide.com).

Social Security # (used for ID purposes only): \_\_\_\_\_

Applicant's Full Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Former Last Name (if different when transcript was printed): \_\_\_\_\_

### Dates of Enrollment:

Start Date (month/year): \_\_\_\_\_ End Date (month/year): \_\_\_\_\_

Number of credits taken or degree(s) received: \_\_\_\_\_

I hereby authorize the release of my academic record and related material to the Office of Admissions at Cairn University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing or typing your name in this Signature field, you agree that this is your valid signature for this application.

\*This form may be photocopied if needed by more than one institution.

Please send an official transcript to: Cairn University  
University Admissions  
200 Manor Avenue  
Langhorne, PA 19047-2990